



# School Information Booklet

South Kilworth CE Primary School

# Welcome to South Kilworth CE Primary School

We are a proud and traditional village primary school at the heart of our community. We offer excellent academic standards alongside a broad, engaging curriculum enriched with meaningful experiences. We cherish our timeless traditions that make life at South Kilworth so special - from the crowning of our May Queen and joyful Maypole dancing at our beloved May Fayre, to the excitement of our Egg rolling at Easter, the magic of our Christmas play and the joy of apple pressing during our Harvest celebrations!



We strive to instil a lifelong love of learning in all our pupils by offering a rich and varied curriculum that sparks curiosity and enthusiasm. Our learning is brought to life through a wide range of clubs, exciting visits to museums, theatres, and residential trips that create lasting memories. We regularly welcome guest speakers into school and work hard to ensure every topic is enriched with hands-on experiences, inspiring talks, and meaningful outings — helping children connect their learning to the world around them.

At our wonderful village primary school, children thrive in a nurturing, traditional environment where high standards and strong values go hand in hand. Every child receives an exceptional education, rooted in our belief that all can achieve and grow in God's love.

We are proud to be part of Learn Academies Trust, working closely with our neighbouring schools to share expertise and continually enhance the experiences of our pupils and staff. This collaboration ensures we remain forward-thinking while staying true to our cherished traditions.

From the smallest milestones to the greatest achievements, we celebrate every child. Our school is a place where children are known, valued, and encouraged to shine — and we are proud to champion them every step of the way.

**Mrs Kerry Willars**  
**Headteacher**

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## Term Dates

### Autumn Term 2026

<b>School Opens</b>	<b>Wednesday 26<sup>th</sup> August</b>
<b>Bank Holiday</b>	<b>Monday 31<sup>st</sup> August</b>
<b>Half Term</b>	<b>Monday 19<sup>th</sup> October - Monday 26<sup>th</sup> October</b>
<b>School Closes</b>	<b>Friday 18<sup>th</sup> December</b>

### Spring Term 2027

<b>School Opens</b>	<b>Monday 4<sup>th</sup> January</b>
<b>Half Term</b>	<b>Monday 15<sup>th</sup> February - Friday 19<sup>th</sup> February</b>
<b>School Closes</b>	<b>Friday 22<sup>nd</sup> March</b>

### Summer Term 2027

<b>School Opens</b>	<b>Monday 5<sup>th</sup> April</b>
<b>May Day Bank Holiday</b>	<b>Monday 3<sup>rd</sup> May</b>
<b>Half Term</b>	<b>Monday 31<sup>st</sup> May - Friday 4<sup>th</sup> June</b>
<b>School Closes</b>	<b>Friday 9<sup>th</sup> July</b>

# Our School

Our school dates back to 1851 and while we have an incredibly strong association with the village and the Church of St Nicholas, we have many families who travel from surrounding villages and towns to be part of our caring and supportive school.

As a school community, we have all worked incredibly hard to create a happy, hard-working and successful school; and at our last Ofsted inspection we were recognised to be a 'good' school where children flourish.

Our strong values which are underpinned by our Christian faith, enables our staff, governors, parents and the fantastic children who attend our school, to work in true partnership to create a happy and engaging place of learning.

We regularly achieve strong academic results meaning our children are ready for secondary school and leave us feeling confident and secure.

\*as measured by the Department for Education.

## We offer:

- On-site wrap-around care. Delicious breakfast and after school fun!
- A variety of after school clubs and enrichment opportunities throughout the year - from our choir performing at the 'Christmas Lights Switch On' to our children joining our village Bowls Club to learn to play!
- Excellent facilities including our purpose-built Woodland Hall, our bespoke EYFS lodge with classroom and own toilets, large playing field and well-kept play spaces, as well as our Woodland Walk and Forest School area, pond and of course our school chickens.
- Computing equipment for all the children to access, a well-stocked library and the opportunity for children to learn a musical instrument.
- All food is cooked fresh and delivered everyday.
- A caring and nurturing community that extends beyond our school walls for your child, full of smiles and laughter, love and friendship.



# Ethos, Purpose, Vision and Behaviour

## **Vision and Values:**

*'Grounded, Growing, Grateful'*

*Plant your roots in Christ, be strong in your faith and be Grateful.*

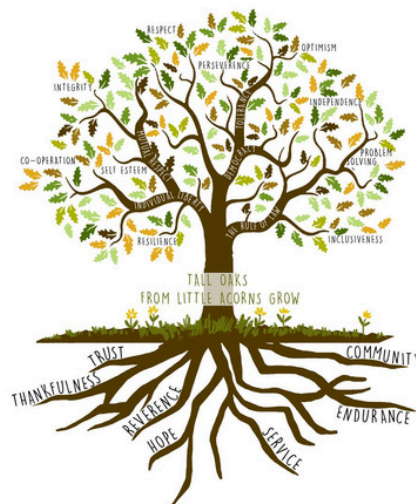
*Colossians 2:7*

*'Tall Oaks from Little Acorns Grow.'*

## **Vision Statement:**

*To nurture children in our school family, to grow into kind, considerate, knowledgeable citizens within our rural community.*

*Rooted in Christian values, children have high aspirations, faith in themselves and respect for others.*



*At South Kilworth C of E Primary School our school ethos is built upon our Christian and British values:*

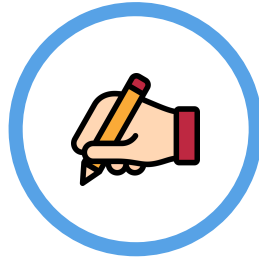
**Hope, Thankfulness, Trust, Service, Endurance, Community, Reverence, Liberty, Rule of Law, Democracy, Respect, Tolerance**

## Getting Ready for School

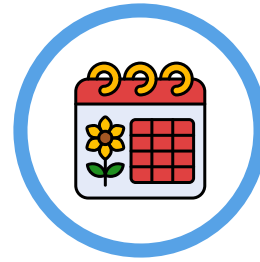
Preparing your child to start school for the first time can feel overwhelming, especially if you're unsure what to expect. We've put together some helpful tips to support your family and make the transition as smooth and positive as possible.



Practise the school run



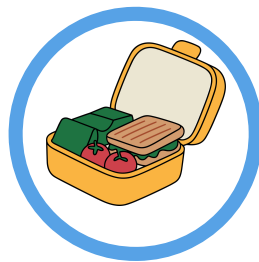
Name label all your child's things.



Make a note of all the key dates



Try putting coat and shoes on independently



Practise opening lunch boxes and waterbotles



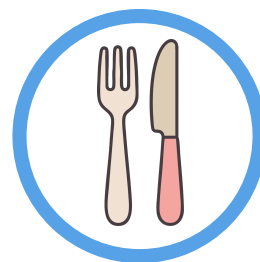
Wash and dry hands independently.



Answer your child's questions and share positive thoughts



Use the toilet independently



Encourage using cutlery and eating independently

# Starting School

**Starting school can be an exciting but anxious time for both parents and child. Our handbook aims to give information about our school, your child's education and ways that you can help to prepare them for that 'first day'.**

On joining school in EYFS, your child will be welcomed into our Acorn Class, by their teacher. All our classes are named after the stages of an oak tree's life (Acorn, Saplings and Tall Oaks). The Early Years Curriculum is taught through seven areas of learning and development and activities are carefully planned so that children are given the opportunity to explore, develop, practice and build up ideas, skills and concepts. Well-planned play is a key way in which children learn with enjoyment and challenge, and is an important part of a child's development. The children in Acorn Class have their own secure, outdoor play space with lots of age appropriate toys and equipment to use. For further information on the EYFS curriculum please visit [www.southkilworthprimaryschool.com/learning/early-years](http://www.southkilworthprimaryschool.com/learning/early-years)

Children are dropped off and collected from their classroom doors each day, welcomed by their teacher. The school day starts at 8.45am and ends at 3.15pm. Each child will have a named peg for their belongings. On PE days, children will come to school in their PE kits.

As a small school, we have mixed classes, comprising of different year groups. This means our children have the advantage of developing deeper social skills as they socialise with children who are older and younger than themselves. All our staff are well trained and versed in teaching mixed year groups and because of the way our curriculum is structured, it means our children develop a greater understanding of our core subjects as they have time to revisit and revise information as key stage groups throughout the year.

We follow a broad and varied curriculum, covering English (inc. oracy, reading and writing), Mathematics, Science, Computing, History, Geography, PE & Sport, Art, Music, Religious Education, Design Technology, Personal, Social & Health Education (PSHE) and Latin (in Key Stage 2). The class teachers keep careful records of the pupils' progress in each area of the curriculum and they are always happy to discuss this with you. The children are assessed against the Primary National Curriculum at the end of Year 6 (SATs). They also complete Phonics Screening in Key Stage 1 and a Multiplication Test in Year 4. To see a full details on the school curriculum please visit [www.southkilworthprimaryschool.com/learning/curriculum-learning](http://www.southkilworthprimaryschool.com/learning/curriculum-learning)

All the children have PE twice a week, and they attend school dressed in their kit, ready to go! They have a mid-morning break and lunch starts at 12 noon and the children eat together, as a school family. By the end of Year 6 our children are ready to transition to secondary school, with most choosing Lutterworth High School or Lutterworth College. Some children move to Leicester Grammar or Rugby eleven plus entrance schools. Through organised transition days our pupils familiarise themselves with their new school. Through various partnerships, our children will take part in Sporting Festivals and Tournaments throughout the year, and we will also organise school trips and residentials, enrichment opportunities and guest assemblies.

# School Staff

<b>Headteacher</b>	Mrs Kerry Willars
<b>Assistant Headteacher</b>	Mrs Rebecca Wood
<b>SENDCO</b>	Miss Lucy Wallis
<b>Officer Manager</b>	Mrs Louise Frost

For a full list of our teachers and support staff  
please visit [www.southkilworthprimaryschool.com/about-us/our-team](http://www.southkilworthprimaryschool.com/about-us/our-team)



# The School Day

**Morning: 8:45am to 12:00pm**

**Lunch: 12:00pm to 1:00pm**

**Afternoon: 1:00pm to 3:15pm**

Our school day starts at 8.45am and ends at 3.15pm (32.5 hours per week)

## Key Stage 2

Our school days are timetabled and our lessons planned to ensure everything on our curriculum is given the correct amount of time over the course of the year. For our older years, the curriculum runs on a carefully planned cycle, meaning those in mixed year groups do not have to repeat topics they have already covered. For information on the curriculum please see [www.southkilworthprimaryschool.com/learning](http://www.southkilworthprimaryschool.com/learning)

When the children enter the classroom in the morning, there will be a morning activity on the board - either some maths revision, a writing exercise or time to read their books. This allows for lessons to start in a calm and focused manner.

Every term the whole school takes part in a Creative Week, allowing the children to delve deeply into a creative subject, producing some stunning work!

Collective Worship happens every day, often with a specific focus on a school value or with a visiting guest.

## EYFS and Key Stage 1

In our Acorn Class a typical school day is structured to ensure the key learning moments are met but there is still time for play and exploration. The children also benefit from Forest School once a week, where their classroom learning is often incorporated into these sessions, helping to bring new and complex concepts to life. The children do PE twice a week, as well as joining in with whole school initiatives, assemblies and enrichment opportunities.

During their time at school, all our children are encouraged to apply for leadership positions for various roles and responsibilities, from Wellbeing Ambassadors to Chicken Chiefs, Sports Leaders, Library Monitors and more! We love seeing the children develop their sense of citizenship and are always supportive of any child who wishes demonstrate one of our values.



# Lunchtime

## Universal Free School Meal Scheme

All pupils in Foundation Stage and in Key Stage 1 (Years 1 & 2) are currently eligible to receive a free hot meal in school at lunchtime. This means that when your child has a hot dinner at school, there is no charge for this until they are in year 3. All meals need to be booked in advance via our online payment system, Arbor (you will be given a log in by the Office). Once logged in to Arbor, you simply need to add the meal selections to your 'basket' and pay for them using your credit/debit card or Arbor balance. If your child receives Universal Free School Meals (FS & KS1) or Free School Meals, the system will automatically reduce the payment due to zero. To see the weekly menu, please visit [www.southkilworthprimaryschool.com/school-life](http://www.southkilworthprimaryschool.com/school-life)

Dietary needs can be catered for, such as religious or medical requirements. Any child suffering with a diagnosed food allergy must complete a special diet form. These can be requested from the school office.

## Income Related Free School Meals

Families who receive certain benefits may also be eligible for free school meals. Registering for free meals provides the school with Pupil Premium funding which we can use to pay for valuable support such as extra tuition, additional teaching staff or school activities. Even though school meals are provided free of charge as an automatic entitlement for Foundation and KS1 children, it is very important that you also register if you are in receipt of these benefits. If you think that you may be eligible, please contact the local authority on 0116 3057093 at least four weeks before your child is due to start school.

## Packed Lunch

If your child would prefer to have a packed lunch, they should bring it in a named container and your class teacher will let your child know where to place it at the start of the day. Please don't send any fizzy drinks and chocolate bars (chocolate covered biscuits or wafers are fine). We are a nut free school. Please don't send any food containing nuts (e.g. peanut butter, Nutella or similar spreads or cereal bars containing nuts).

## Milk, Fruit and Water

Our school milk, subsidised by the Government, is sourced through Cool Milk. All pupils under the age of five are eligible to receive 1/3 pint of milk each day free of charge. You will need to register your child with Cool Milk, to establish delivery of the milk to the school, through the website [www.coolmilk.com](http://www.coolmilk.com). This entitlement continues until the week of their fifth birthday. At this time, Cool Milk will contact you to ascertain whether you wish to place a paid milk order, to ensure continuation of supply.

If you are eligible for benefit-related free school meals, your child can also receive milk free of charge after their fifth birthday with your permission.

Children in Foundation Stage and Key Stage 1 receive a piece of fruit or vegetable from school every day as a snack. Children in all year groups are also allowed to bring in a fruit or vegetable snack from home, which is eaten during break time. Children should also bring in a named reusable bottle for water (not fruit juice or squash) which they can drink during the day.

# School Uniform

The school encourages the wearing of school uniform to promote a sense of belonging to the school community and a team spirit. Children feel smart and are aware of the importance of an acceptable standard of dress. The wearing of uniform also enables children to be easily recognised when out of school.

Branded uniform is not required, however should you wish to purchase it, we have two uniform suppliers listed below. **We also have a number of pre-loved uniform pieces on sale through our FOSKS parent group**

**Our school colour is blue and the uniform is shown below.**

- Grey or Navy skirts/ grey or black trousers/shorts.
- Blue polo shirts
- Blue cardigan or jumper
- Blue checked summer dress
- Black school shoes

## **PE (Indoors)**

Children should come to school ready in their PE uniform on PE days.

- Blue T-shirt
- Blue shorts
- Plimsols

## **PE (Outdoors)**

- Trainers for outdoor games
- Blue tracksuit or trousers and jumpers for games in cold weather
- Draw string bag for PE kit

## **School Uniform Suppliers**

School uniform can be purchased from Sports Supplies shop, 25 Church Street Lutterworth. This can also be ordered by e-mailing [sports.supplies@btconnect.com](mailto:sports.supplies@btconnect.com)  
Phone - 01455 550938

Uniform can also be ordered from [www.yourschooluniform.com](http://www.yourschooluniform.com)

## **Please note:**

It is advised that no jewellery is to worn in school for safety reasons and long hair should be tied back. All jewellery must be removed or covered during P.E. lessons.

# Medical Matters

The school keeps records of home, work or emergency contact telephone numbers for each child so that someone can be contacted in event of illness or injury. It is important that parents/carers tell the school office if any of these numbers change.

If your child is away from school because of illness, please telephone the school on the first day of absence before 9:30am to tell us the reason. Any absence without an acceptable explanation is counted as "unauthorised". Where levels of absence cause concern, they may be reported to the local authority.

We have many qualified first aiders and their opinion will always be sought if needed. If your child becomes ill, we will telephone you and ask you to collect them from school.

If your child receives a minor injury, you will be contacted by email at the end of the school day with details of how and when the injury occurred. We will contact you by phone if there is a more serious accident.

We are also partnered with the School Nursing Service who are employed by Leicestershire & Rutland Healthcare NHS Trust. They work as part of a team in local healthcare with health visitors and the School Health Service. It is an important part of the School Nurse's role to promote good health for all young people in and out of school. They work with school staff, the pupils themselves and their families to support them at this important stage of development and schooling.

They are available as a listening ear to pupils and can offer advice on a range of health issues. Please do not hesitate to contact the school nurses by phone if there is anything that you or your child wants to discuss about any health issues related to their progress at school. They can be contacted on 0116 2642671.

Prescription medicines in their original packaging can be administered by school staff but you will need to complete the relevant form first. All medication needs to be brought to and collected from the school office by an adult, and it will be stored safely throughout the day. If your child needs long-term medication (e.g. asthma inhalers, epipens) please complete the relevant form off the website (or from the school office.)

If your child has a sickness or diarrhoea bug please do keep them at home until they are well. They are not allowed to return to school for 48 hours after they were last ill to prevent bugs from spreading. For advice on when to keep your child home from school please visit <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

Please let the school know if your child has head lice so that we can ask other parents in your child's class to check their children's hair. We won't identify your child in any messages that are sent out.



# Before and After School Club

We offer a Breakfast Club and After School Club five days a week. Both of these are run by our own staff, ensuring a continuity of care for our children. All sessions can be booked via ParentPay. We ask that all sessions are booked and paid for in advance, to guarantee your child a place.

(Prices are correct at time of publishing, however they may change in the new school year.)

## **BREAKFAST CLUB**

Breakfast Club £5.50 per session (7.45am - 8.45am). This includes a healthy breakfast and activities prior to school starting. Our breakfast menu includes: wholemeal bread toasted with margarine and/or jam, a range of cereals and porridge & a variety of fruit & yogurts. Drinks include: orange juice, apple juice, milk or water.

## **AFTER SCHOOL CLUB**

We offer two sessions for After School Club, ensuring flexibility for our parents.

Session 1 – 3.15 – 4.30pm

Session 2 – 4.30 – 5.30pm

Both sessions are £5.50 each.

# Communications and Payments

We believe that communication with our parents is key to ensuring the success of our school. We send out a weekly newsletter, have a Facebook page and our class teachers/the office often send out updates via email relating to in-school activities, trips and pupil progress.

It is therefore very important that we have your correct contact details and that you have given permission for us to share pictures of your child at school. We use a secure online system called Arbor to store records and send emails through, and it is through Arbor you can give or decline consent for various activities and where you can view your child's attendance records.

We operate a cashless system using an online platform called ParentPay for parents to make purchases on behalf of their children. Items such as school meals, trips and After School Club should all be paid for on this platform. Log in details and instructions for our payments and communications platforms will be provided when your child starts at school.

We have regular in-school events for parents, twice-yearly Parents Evenings and you are always welcome to make an appointment with your class teacher, the Headteacher or SENDCO as needed.

# Safeguarding and Child Protection

South Kilworth CE Primary School believes that it is of the utmost importance to have good systems for protecting children and safeguarding their welfare, throughout all the activities which the school undertakes. This means that staff and volunteers must be alert to possible concerns about every pupil, and to report these in a proper fashion. The school has a safeguarding and child protection policy which is available to download on our website.

**Designated Safeguarding Lead: Mrs Kerry Willars**

**Deputy Designated Safeguarding Leads: Mrs Rebecca Wood, Miss Lucy Wallis and Mrs Louise Frost.**

Our school is part of Operation Encompass. For further details please see [www.operationencompass.org](http://www.operationencompass.org)

**To report a concern about a child please contact the school office and ask to speak to any of the above people.**

## Special Educational Needs & Disabilities

We are committed to using our best endeavours to provide an appropriate and high quality education for all children which enables them to:

- Achieve their potential
- Become confident individuals living fulfilling lives
- Make a successful transition to the next phase of their education

We have the highest aspirations and expectations for all pupils, including those with special educational needs. We aim to achieve a community where parents and staff work together in a positive manner with clear and consistent approaches to communication, enabling all children to achieve their potential. We aim to provide all children, including those with special educational needs and disabilities, with a broad and balanced academic and social curriculum. This needs to be accessible and ensures they are fully included in all aspects of school life and feel equally valued and fully part of the school community.

Our SENDCO is Miss Wallis and she can be contacted via the school office.



## School Policies

We publish our policies on our website [www.southkilworthprimaryschool.com/key-information/policies](http://www.southkilworthprimaryschool.com/key-information/policies) If you require a paper copy please ask at the school office.

## Data Protection

The school is registered under the Data Protection Act 1984. Any information you supply to the school will be held and used only for the administration of the school and to support the education of your child/children. It may be held on computer databases.

If at any time you would like to verify the information that you have supplied, please contact the school office. We also ask parents to sign a photo consent form when your child starts school and these records are kept on file in the office and in registers.

## Equality

We are committed to ensuring equality of opportunity for all pupils, staff, parents and carers irrespective of race, gender, disability, belief, sexual orientation, age or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and ability to participate fully in school life. We tackle discrimination through the positive promotion of equality, by challenging bullying and stereotypes and by creating an environment which champions respect for all. We believe that diversity is a strength which should be respected and celebrated by all those who learn, teach and visit us.

## Attendance

We want and expect our learners to attend school every day. We believe children who attend regularly are more likely to feel settled in school, maintain friendships, keep up with their learning and gain the greatest benefit from their education. Attending on time every day also helps pupils form good habits which can stay with them throughout their education and on into the workplace.

# PTA

We have an active and friendly association, Friends of South Kilworth School (FOSKS), which provides support for the school in practical and monetary terms.

A small committee, ably supported by other parents and friends, aims to foster close links between home and school and support the education of all pupils. Fund raising plays a large part in all of this. There are regular events which are well attended as well as being a lot of fun. There are strong ties with the village and surroundings.

If you would like to find out more, please do join their Facebook page, FOSKS (Friends of South Kilworth School).



# School Governors

School governing bodies are responsible for working with the school to ensure that it delivers a good quality education. Together with the Head of School, who is responsible for day-to-day management, they set the school's aims and policies.

The Key Roles of Governors:

- To ensure clarity of vision, ethos and strategic direction
- To hold the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff
- To oversee the financial performance of the school and make sure its money is well spent

We are very fortunate to have a strong and committed team of Governors here at school made up of Staff, Parents and Members of the Local Community.

To find out more please see [www.southkilworthprimaryschool.com/about-us/governors](http://www.southkilworthprimaryschool.com/about-us/governors)



We are proud to be a member of Learn Academies Trust. Learn Academies Trust was established in 2016, and comprises a mixed family of 19 Church of England and Community Primary Schools across Leicestershire, including Leicester City.

Our Church Schools also benefit from being part of the larger family of 97 schools and academies within the Diocese of Leicester. All our schools are highly inclusive. Children and families from all faiths and none are welcomed, respected and embraced equally at every one of our schools.

**We believe in the power of education to transform lives.**

**We commit, in courageous fellowship, to the restless pursuit of our core aims of equity, well-being and excellence.**





**South Kilworth CE  
Primary School**  
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